

NATIONAL DRIVING LICENSE APPLICATION APPROVED DRIVING LICENSE PROCESS

STAGE 1	Applicants for Driver’s License are required to complete and submit Application form from the Nearest Vehicle Inspection Office (VIO). Alternatively applicant can complete the form online at http://www.viodvla.com
STAGE 2	Applicant to make payment to designated bank at First Bank Acct. No xxxxxxxx or GTB Acct. No. xxxxxxxxxx. Applicant can also make payment through other payment options available online.
STAGE 3	Applicant will be issued Provisional Driving License on confirmation of payment. The Provisional Driving License is valid for 6 months during which applicant is required to pass the Theory and Practical Driving Test.
STAGE 4	Applicant is advised to be trained at a driving school accredited by the Vehicle Inspection Office in the State. Applicant will be trained on the theory and practical driving standard set by the Vehicle Inspection Officers of the Federation.
STAGE 5	Applicant to book for online theory test on satisfactory completion of training with the driving school. Applicants are also advised to practice the Theory Test Online before booking for theory test..
STAGE 6	Applicant to report at the test centre of choice on the date and time chosen for the theory test. The test shall be taken online in the presence of the VIO. The applicant Provisional Driving License shall be required as means of identity and fresh data will be captured at the test centre. Applicant must score 50% of the theory test to be eligible to register for the practical driving test.
STAGE 7	Applicant to book for practical driving test on payment of prescribed fees to the State. On the scheduled date for the practical driving test, applicant is required to report at the test centre with a suitable vehicle. The vehicle MUST be registered, Taxed, Roadworthy and Certified Insured.
STAGE 8	Applicant shall be tested by a VIO who shall conduct the driving test within 45 minutes taking the applicant through some driving tours and scoring. If the examiner identifies 20 errors in the course of the practical driving test, the applicant have failed and would have to take the test again.
STAGE 9	If the applicant passes the practical driving test, the examiner will issue the applicant a certificate of competence indicating the category of the license to be issued. The applicant is therefore certified competent to drive on ALL Nigeria roads and can drive using the certificate for a period of 90 days.
STAGE 10	Applicant data captured during the theory test will be sent electronically for production. No valid license shall be issued to any applicant except it is processed through the Vehicle Inspection Office.
STAGE 11	Applicant will receive a notification from the VIO for collection of driving license.